

Ecotrust Event Spaces

Community Grant Program — Award Package
APPENDIX A

Billy Frank, Jr. Conference Center

The award will include the use of the Billy Frank, Jr., Conference Center, a venue coordinator to assist you with venue logistics, onsite security the day of your event, the setup and teardown of our in-house furniture, and the following modern amenities:

- Staging kitchen with refrigerator, deep sink, counter space, and convection oven
- Podium
- 2 - 4'x4' risers
- 40 5'x2' Herman Miller workshop-style tables
- 15 60" round tables
- 150 chairs
- 2 portable flip chart/white boards
- In-focus data projector
- Portable In-focus data projector
- 10' projection screen
- 6' portable screen
- High-fidelity speaker system
- Corded microphone, handheld cordless microphone, and lavalier microphone
- VCR, CD, and DVD players
- MP3 player connection
- Remote mouse
- "Wi-Fi" wireless Internet access
- 10/100 base-T ethernet line
- Recording off the sound system
- Nexia Teleconferencing System

Outdoor Terrace

The award may include the use of the Outdoor Terrace (after 5PM during the week, before 5PM on Saturdays or Sundays), featuring an outdoor fireplace and a handful of wooden tables and chairs, a venue coordinator to assist you with venue logistics, onsite security the day of your event, a limited sound system and the following modern amenities:

- 8 natural-colored canvas square umbrellas that open to 8.5', and are mounted on solid FSC-certified eucalyptus poles
- 2 10'x10' white pop-up tents
- 15 - 60" round tables